

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT AGENDA – DONATIONS
REQUESTED ACTION: APPROVAL

SUMMARY:

Donation from the International Brotherhood of Electrical Workers Local Union (L.U.) 180 for the Athletics Program.

<u>Name and Address</u>	<u>Item</u>	<u>Department</u>
Dan Broadwater, Business Manager International Brotherhood of Electrical Workers L.U. 180 720-B Technology Way Napa, CA 94558	Fair-Play Brand Soccer Scoreboard	PE/Wellness & Athletics

Acceptance of this donation to the PE/Wellness & Athletics Division is recommended.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Bob Myers, Dean
PE/Wellness & Athletics

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7126

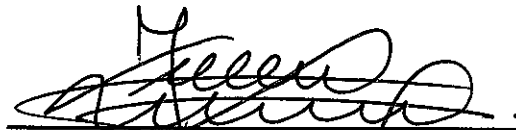
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2009-10

Temporary Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Jim Ennis	From Director, Technology Services & Support To Interim, Chief Information Officer	10/22/09 – until position is filled

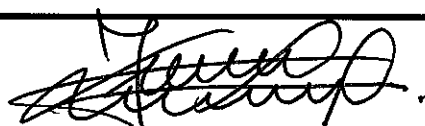
Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Emily Blair	English Instructor	10/22/09 – 6/30/10	\$ 67.26
Jacqueline Rock	Nursing Instructor	10/22/09	\$ 64.71

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
	Fine & Applied Arts/Behavioral Science Leslie Rota, Responsible Manager		
John Hagelis	Present, Effects of Trauma on development & attachment and Helping Children Heal after Trauma and Loss	10/13/09 10/20/09	\$ 600.00

Trudy Largent, J.D.
 Director of Human Resources


JOWEL C. LAGUERRE, Ph.D.
 Superintendent/President

October 9, 2009
 Date Submitted

October 9, 2009
 Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****October 21, 2009****Page 2****Independent Contractors (Continued)**

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
<u>Workforce & Economic Development Customized Training</u> <u>Deborah Mann, Responsible Manager</u>			
Jason McKnight	Develop & identify course materials, develop & grade course exams, deliver 165 hours of instruction, supervise practical instruction, evaluate trainees, and prepare trainees for certification exam	10/26/09 – 12/23/09	\$ 7,425.00
<u>Small Business Development Center</u> <u>Charles Eason, Responsible Manager</u>			
Wilbert Cason	Counseling & technical assistance, Young Entrepreneurs Project Contract	10/22/09 – 12/31/09	\$ 3,250.00
Martha Christopher	Counseling & technical assistance, City of Fairfield Contract	10/22/09 – 12/31/09	\$ 480.00
Carolynne Gamble	Counseling & technical assistance, City of Vacaville Contract	10/22/09 – 12/31/09	\$ 960.00
Ervin F. Hicks	Counseling & technical assistance, City of Vacaville Contract	10/22/09 – 12/31/09	\$ 2,880.00
Jerry Ann Jinnett	Counseling & technical assistance, City of Vacaville Contract	10/22/09 – 12/31/09	\$ 2,880.00
Teri Johnson	Counseling & technical assistance, City of Vacaville Contract	10/22/09 – 12/31/09	\$ 1,440.00
Robert Lane	Counseling & technical assistance, Solano County Contract	10/22/09 – 12/31/09	\$ 1,440.00
Mark Lillis	Counseling & technical assistance, Young Entrepreneurs Project Contract	10/22/09 – 12/31/09	\$ 1,440.00
Anni Minuzzo	Counseling & technical assistance, City of Benicia Contract	10/22/09 – 12/31/09	\$ 480.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

October 21, 2009

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Independent Contractors (Continued)

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
Small Business Development Center			
<u>Charles Eason, Responsible Manag</u>			
Tuan Nguyen	Counseling & technical assistance, City of Benicia Contract	10/22/09 – 12/31/09	\$ 480.00
Steve Schneider	Counseling & technical assistance, City of Fairfield Contract	10/22/09 – 12/31/09	\$ 960.00
Robert Schock, Jr.	Counseling & technical assistance, City of Vacaville Contract	10/22/09 – 12/31/09	\$ 480.00
Randall Shores	Counseling & technical assistance City of Vacaville Contract	10/22/09 – 12/31/09	\$ 1,920.00
Sandy Stelter	Counseling & technical assistance, City of Suisun Contract	10/22/09 – 12/31/09	\$ 3,360.00
Greg Weinerth	Counseling & technical assistance, City of Fairfield Contract	10/22/09 – 12/31/09	\$ 1,440.00
Billy Wigley	Counseling & technical assistance, City of Benicia Contract	10/22/09 – 12/31/09	\$ 1,120.00
Student Development			
<u>Shirley Lewis, Responsible Manager</u>			
Lee Woo	Sex seminars	9/16/09 – 11/18/09	\$ 150.00

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Kathryn Moriarty	Art Model, Art 4/5	10/12/09	\$ 80.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

October 21, 2009

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GRATUITOUS SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Division/Department</u>
Latifah Alexander	Assist in the lab	Math/Science
Rachel Baker	Assist students in the Adapted P.E. classes	P.E./Wellness & Athletics
Robert Boardman	Assist coach with waterpolo and swim teams	P.E./Wellness & Athletic
Cheryl Brazil	Notetaker for DSP student	Counseling & Special Services
Luz Daniels	Notetaker for DSP student	Counseling & Special Services
Arlene Freeman	Notetaker for DSP student	Counseling & Special Services
Marvin Parker	Math tutor for DSP student	Counseling & Special Services
Patsy Ott	Parent Services Coordinator	Fine & Applied Arts/Behavioral Science/Children's Programs
Alexandra Pineda	Notetaker for DSP student	Counseling & Special Services
Amando Trillana	Assist students in Adapted P.E. classes	Counseling & Special Services
Pete Zavala	Computer work	Technology & Learning Resources

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

09/30/09	Vendor Payment	11015408-11015507	\$257,025.78
10/01/09	Vendor Payment	11015508-11015611	\$ 10,647.50
10/07/09	Vendor Payment	11015672-11015699	\$459,576.73
10/07/09	Vendor Payment	11015700-11015702	\$ 77,239.97

Copies of the Warrant Listings are available at the Board Meeting and at the following locations: Office of the Superintendent/President, Office of the Vice President of Administrative & Business Services, and Library.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7000, ext. 4462

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CHANGE ORDER NO. 7 TO ROEBBELEN
CONTRACTING, INC., CONSTRUCTION OF VACAVILLE
CAMPUS – NEW CLASSROOM BUILDING**

REQUESTED ACTION: APPROVE CHANGE ORDER

SUMMARY:

Board approval is requested for Change Order No. 7 to Roebbelen Contracting, Inc.'s base contract for the Vacaville Center - New Classroom Building. Revised contract amount is as follows:

Contract Award Amount	\$	14,059,000.00	
Prior Change Orders	\$	292,363.00	
Change Order No. 7	\$	61,016.00	
Total Change Orders	\$	353,379.00	2.51% of Contract Award Amount
Revised Contract Amount	\$	14,412,379.00	

Staff will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David V. Froehlich
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

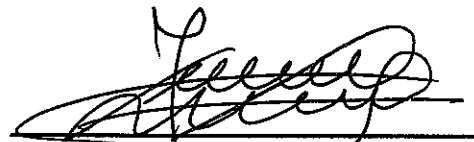
TELEPHONE NUMBER

Facilities

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

10/21/09 ROEBBELEN CONTRACTING, INC. - VACAVILLE CAMPUS-NEW CLASSROOM BUILDING

PCO	Description	Negotiated Amount	Reason	CO
065	The structural steel subcontractor worked overtime on shop fabrication of steel, in order to meet its contractual schedule. The District-retained Special Inspector had to be present during the overtime work, as required by contract. The Contractor is backcharged for the Special Inspector's overtime compensation.	(\$5,344)	Owner Request	7
064	Two shipments of glu-lam beams were fabricated incorrectly and had to be re-fabricated at the Contractor's cost. The District-retained Special Inspector had to be present during the re-fabrication. The Contractor is backcharged for the Special Inspection costs.	(\$1,273)	Owner Request	7
051	The Contractor was directed, via a Request for Information response, to install 23 condensate pumps to meet the required fall for the heat pump units located in the first floor hallway ceiling space. The configuration of the ceiling space does not leave enough room for gravity flow, as shown in the contract documents.	\$11,640	Error/Omission	7
049	Spray fireproofing is required at the I-beams supporting the second floor at Rms. 108, 110, 111, 112. The contract documents did not contain a specification section for spray fireproofing or detail the fireproofing installation. The Contractor was directed to install spray fireproofing to the above referenced area.	\$14,105	Error/Omission	7
052	The contract documents contain a discrepancy between 6" metal studs and 8" metal studs at the splay wall area. The Contractor was directed, via a Request for Information response, to reconfigure the angle metal to accommodate the discrepancy.	\$2,966	Error/Omission	7
054	The Contractor was directed, via a Request for Information response, to install hydronic piping expansion loops at the building joint. The contract documents did not show the expansion joints on the mechanical floor plans.	\$6,062	Error/Omission	7
056	The Contractor was directed, via a Request for Information response, to install isolation valves at the branches from main line. The valves are not shown on the contract documents.	\$8,276	Error/Omission	7
055	The Contractor was directed, via a Request for Information response, to install 3/4" condenser water supply/return piping to a certain heat pump. The contract documents did not show the piping.	\$2,336	Error/Omission	7
057	The Contractor was directed, via the District, to install one (1) additional site emergency phone located near the accessible parking spaces. The site emergency phones in the original contract documents were not well-located to accommodate accessibility.	\$22,248	Owner Request	7
TOTAL				\$61,016

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: RESIGNATIONS TO RETIRE

REQUESTED ACTION: APPROVAL

SUMMARY: (Must be typewritten)

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Dorothy Hawkes	Math Instructor 22 years of service at SCC	May 26, 2010
Donald Hoggan	Computer Science Instructor 19 years of service at SCC	May 26, 2010
Charles Shatzer	Business Instructor 30 years of service at SCC	May 26, 2010

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Trudy Largent, J.D.
Director of Human Resources
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197
ADDRESS

(707) 864-7122
TELEPHONE NUMBER

Administration
ORGANIZATION

October 9, 2009
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CITY OF FAIRFIELD RIGHT OF ENTRY AGREEMENT
REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for staff to execute the attached Right of Entry Agreement. For over a year, the City of Fairfield has been planning and organizing to move forward with their East-West Water Transmission Pipeline, Phase II Project. This will eventually require an easement approximately 20' wide running virtually along the entire southerly edge of the Fairfield campus property line and on and contiguous to the East-West parking lot roadway.

An appraisal is being accomplished to establish an independent value for the proposed easement property, but in the meantime the City has asked to be able move ahead with the preliminary archaeological testing of the site, involving the sampling and examination of soil from approximately 20 locations within the site. Thus the need for a Right of Entry Agreement between the City of Fairfield and the District. This document has been negotiated and finalized by the attorneys of both parties. Attached is a copy of the agreement for Board review.

Staff will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David V. Froehlich
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Facilities

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

TEMPORARY REVOCABLE LICENSE RIGHT OF ENTRY AGREEMENT

This Temporary Revocable License Limited Right of Entry Agreement (the "Agreement") is made as of _____, 2009 between the CITY OF FAIRFIELD, a municipal corporation, whose address is 1000 Webster Street, Fairfield, CA hereafter referred to as "Licensee" and the SOLANO COMMUNITY COLLEGE DISTRICT, a community college district, whose address is 4000 Suisun Valley Road, Fairfield, CA 94534, hereafter referred to as "Licensor". The District or City is sometimes referred to herein below as "Party" and jointly referred to as "Parties".

RECITALS

A. Licensor is the owner in fee simple of certain real property generally described as 4000 Suisun Valley Road, County of Solano, State of California, commonly known as Assessor's Parcel No. 027-242-120 ("**District's Property**"), which is a portion of the Solano Community College property situated in Fairfield, California (hereafter referred to as the "**College Campus**"), all as more particularly described and depicted in Exhibit A, attached to this Agreement and hereby incorporated by reference, and depicted also on the plot plan attached hereto as Exhibit A-1 and hereby incorporated by reference.

B. The Parties are currently negotiating to determine whether Licensee may obtain an easement to install approximately one thousand eight hundred and fifty (1850') linear feet of a new thirty inch (30") diameter waterline within District's Property (the "**Waterline**") in accordance with approved plans and specifications, hereinafter referred to as the "**Project**."

C. Licensee desires to obtain a limited access temporary revocable license over only the District Property specifically described in Exhibit "A" and depicted on Exhibit A-1 from the Licensor for temporary construction purposes to perform preliminary testing relating to archaeological sampling on the District's Property to determine if the proposed easement area may be suitable for its purposes.

NOW THEREFORE, in consideration of the mutual premises contained herein, the foregoing recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. LICENSE:

1.1. Grant of License: Licensor grants to Licensee a temporary license (hereafter referred to as "the License") for temporary construction access on the College Property to perform construction for:

- a. Limited soil sampling and archaeological sampling within the District's Property to determine soil type and if any archeological findings exist within proposed easement area.

The License is a personal revocable privilege only for the purpose of the construction and testing listed above. Licensee may not use the District's Property for any other purpose or business without obtaining Licensor's prior written consent. The License given to

Licensee is non-exclusive. Licensor retains the right to use the District Property for any purpose, including the rights to give other licenses in the District Property to third parties.

1.2 Assignment of License: This License is personal to the Licensee and shall not be assigned. Any attempt to assign the License shall automatically terminate it. No legal title or leasehold interest in the Property is created or vested in Licensee by the grant of this License.

1.3 Revocation of License: The License is a revocable license to the Licensee and may be revoked at any time by Licensor at will, without cause. In the event Licensor exercises its right to revoke the License, Licensor shall give forty eight (48) hours verbal or written notice to Licensee of its intention to revoke the License. Notwithstanding the above, the License shall automatically terminate and be revoked three months after the date of this Agreement or when the construction and testing listed above is complete, whichever occurs first. Licensor and Licensee may extend this License for an additional three month period only by mutual written agreement properly executed by both parties. In no event may this License be extended for periods of time which are more than three months in duration. If any extended License is not subsequently extended for an additional three month period by mutual written agreement then the License shall automatically terminate and be revoked three months after the date of the written extension.

1.4 Termination of Occupancy: After receipt of notice of termination of the License from Licensor or at the time when the License automatically terminates listed above in Section 1.3, whichever occurs first, Licensee shall remove all of Licensee's personal property, including, but not limited to, goods, debris, barriers, construction supplies or materials, equipment, or other items related to construction and testing from the District's Property and shall surrender possession of the District Property to Licensor in good order and repair to the satisfaction of Licensor. Licensee warrants and agrees to replace or repair any damaged property located within the District Property, including, but not limited to, damages to fencing, irrigation, landscaping, underground utility lines or services, portland cement concrete, sidewalks, walkways, curbs and gutters, asphaltic concrete, or other roadway surfaces, and all other damaged or faulty items on the District Property (hereafter referred to as the "Warranty work"). All repairs or replaced items shall be installed in a workmanlike quality according to industry standards or to the condition of the damaged item prior to the damage, whichever quality is greater, and shall fully comply with all applicable laws and building codes. Licensee hereby warrants that the workmanship and materials to be installed for all repaired or replaced property shall be without fault or defect for a period of three (3) years after acceptance of the repaired or replaced work by Licensor. Licensee agrees that it will, upon notice from Licensor or its assigns, immediately and without delay, at its own cost and expense, repair or replace any defects due to faulty work or materials arising during said warranty period. This warranty is expressly made for the benefit of Licensor, and its assigns, and shall be enforceable by any one or more of them. Nothing contained herein shall be deemed to limit Licensee's liability or responsibility for faulty materials or workmanship, or for latent or patent defects in the work, or to limit any statutory or implied warranties, or any

other rights or remedies by Licensor. The requirements of this paragraph shall survive the completion of the work or the termination of this Agreement or the License.

2. INDEMNITY/INSURANCE/ SAFETY RULES:

2.1 Indemnity: To the fullest extent permitted by law, Licensee agrees to defend (with counsel acceptable to Licensor), indemnify and hold the Licensor harmless from and against all loss, damage, liability, expense, cost, claim or lien arising out of injury to, whether bodily injury and/or personal injury, or death of persons, including, but not limited to, injury or death of any employee or invitee of Licensor, Licensee or Licensee's subcontractors, agents, or independent contractors, or loss of use or damage to property, arising out of, or relating in any way, directly or indirectly, to (i) the License or (ii) the use of the District Property by Licensee or Licensee's subcontractors, agents, employees, or independent contractors, or (iii) obligations under this Agreement or, (iv) licensee's breach or default of its obligations hereunder, regardless of the active or passive negligence of Licensor, except to the extent that such indemnity is void or unenforceable at law and except for any loss, damage, liability, expense, cost, or claim where such liability is the result of the sole negligence or willful misconduct of the Licensor.

Licensee represents and warrants to Licensor that it shall include in all agreements with its subcontractors, agents, employees, and independent contractors who enter the District's Property under this license, clauses similar to this paragraph wherein the Licensee's subcontractors, agents, employees, and independent contractors agree to indemnify Licensor against all loss, damage, liability, expense, costs relating to the use, access, or work done relating to this License or the District's Property.

Licensee's duty to defend Licensor is entirely separate from, independent of Licensee's duty to indemnify Licensor, including without limitation, the defense of Licensor against claims for which Licensor may be strictly liable, and applies whether the issue of Licensee's negligence, breach of contract or other fault or obligation has been determined. It is the intention of the Licensee and Licensor that Licensor shall be entitled to obtain summary adjudication of Licensee's duty to defend Licensor at any stage of any claim or suit under this Section.

2.2 Insurance: Licensee, Licensee's subcontractors, agents, and independent contractors shall, at its sole expense, procure, carry and maintain in full force insurance on all of its operations as follows: Workers Compensation, Business Automobile Liability, Professional Liability, and Comprehensive General Liability insurance policies, naming Licensor, its agents and employees, as additional insured in an amount not less than \$1,000,000.00 per occurrence. The insurance for general liability shall cover all operations of Licensee and Licensee's subcontractors, agents, and independent contractors and shall be evidenced by Licensee's and Licensee's subcontractors, agent, and independent contractors delivery to the Licensor of an endorsement form CG 2010 11/85 or its equivalent or CG2026 11/85 or its equivalent naming Licensor and Licensor's officer's agents, invitees, and employees as additional insured. The insurance shall cover all operations of Licensee. The additional insured endorsement shall provide that there will be no cancellation, reduction, or modification without thirty (30) days prior

written notice to Licensor. All policies and additional insured endorsements shall stipulate that the insurance afforded for the Licensor, and their officers and employees shall cover the workmanship of the Licensee and shall be primary insurance and that any insurance carried by the Licensor shall be deemed excess and not contributory insurance. The Licensee and Licensee's subcontractors, agents, employees, and independent contractors shall not enter the District Property area under this Agreement until the requirements of this Section have been complied with and the Licensee has supplied a written additional insured certificate and endorsement to the Licensor covering the Licensee and all Licensee's subcontractors, agents, invitees and independent contractors.

2.3 Safety Rules: Licensee and Licensee's subcontractors, agents, and independent contractors shall perform all testing and construction, Warranty work and use the District Property under the License in accordance with all federal, state, and local safety requirements, including without limitation OSHA and CAL-OSHA requirements as may be amended from time to time (such requirements being all collectively referred to as the "Safety Rules"), taking all necessary and reasonable precautions to protect the District Property, College Campus, adjacent properties, all Warranty work or any other work performed relating to the use of the License, workers, Licensee's employees, Licensee's subcontractors or their employees, Licensor and their agents, invitees and employees, and the public. While entering onto or working on the District Property, all Safety Rules, no matter what the source, shall be strictly observed. Failure to observe any Safety Rules, no matter what the source, may result, at the option of Licensor, in the revocation of the License under Section 1.3 above and the termination of occupancy under Section 1.4 above.

Licensee shall at its own cost and expense protect its own employees, employees of Licensor, and all others from risk of death, injury or bodily harm arising out of or in any way connected with the Warranty work or use of the District Property. To the fullest extent permitted by law, Licensee shall indemnify, defend, and hold the Licensor harmless from any liability, loss, cost, damage or expense, including attorney fees, which Licensor may suffer or incur as a result of any cause of action, proceeding, citation or Warranty work stoppage arising out of or in any way connected with the alleged violation by Licensee or Licensee's subcontractors, agents, employees, or independent contractors of any such Safety Rule.

3. MISCELLANEOUS PROVISIONS:

3.1 Agreement Nonassignable: This Agreement shall not be assigned. Any purported assignment of this Agreement or of any interest in this Agreement shall be void and of no effect.

3.2 Attorney Fees: If any legal action or proceeding arising out of or relating to this Agreement or arising from any other action relating to the use of the District Property or License is brought by either party to this Agreement, whether brought in tort, equity or contract, the prevailing party shall be entitled to receive from the other party, in addition to any other relief that may be granted, all attorneys' fees, costs, and expenses incurred in the action or proceeding by the prevailing party.

3.3 Entire Agreement: This Agreement supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject of this Agreement. This Agreement contains all of the covenants and agreements between the parties with respect to the subject of this Agreement, and each party acknowledges that no representations, inducements, promises, or agreements have been made by or on behalf of any party except the covenants and agreements embodied in this Agreement. This Agreement constitutes the entire agreement between Licensor and Licensee relating to the above License and use of the District Property by Licensee or its subcontractors, agents, employees, or independent contractors.

3.4 Binding Effect: This Agreement shall be binding on and shall inure to the benefit of the heirs, executors, administrators, successors, and assigns of Licensor and Licensee, except as otherwise provided in this Agreement.

3.5 Governing Law: The validity of this Agreement and each of its terms and provisions, as well as the rights and duties of the parties under this Agreement, shall be construed pursuant to and in accordance with the law of the State of California. This Agreement and the language of all parts of this Agreement shall be construed as a whole, according to its fair meaning, and not strictly for or against Licensee or Licensor. Licensor and Licensee have had a chance to review this Agreement with their respective attorney's and have either done so or declined to do so.

3.6 Severability: If any term of this Agreement is held by a court of competent jurisdiction to be void or unenforceable, the remainder of the Agreement terms shall remain in full force and effect and shall not be affected.

3.7 Notices: All notices and other communications required or permitted to be given under this Agreement shall be in writing and shall be personally served or mailed, postage prepaid and addressed to the respective parties as follows:

To Licensee: City of Fairfield
1000 Webster Street
Fairfield, California 94533

To Licensor: Solano Community College District
4000 Suisun Valley Road
Suisun, CA 94585
Attn: David Froehlich

3.8 Modifications: Any modification or amendment to this Agreement shall be of no force and effect unless it is in writing and signed by Licensor and Licensee. Licensor and Licensee each agree that they will make no claim at any time that this Agreement has been orally amended or modified.

3.9 Other documents: The following drawings, specifications, and other documents are incorporated into this Agreement:

3.9.1 “Exhibit A” District Property description and “Exhibit A-1” detailed drawing indicating the District Property and boundary limits of Licensee.

3.10 Time is of the Essence: Time is of the essence in the performance of the obligations of Licensee under this Agreement including, but not limited to, Licensee’s testing and construction, Warranty work and any use of the District Property under this License.

3.11 Headings: The headings in this contract are inserted for convenience only and shall not affect the meaning of any provision of this Agreement.

3.12 Licensing of Contractors: Contractors, including the Licensee identified herein, and the Licensee’s subcontractors and independent contractors are required by law to be licensed and regulated by the Contractors State License Board. All contractors or persons performing any Warranty work or entering the College Property to perform construction work relating to the College Property or Fairfield Property shall be properly licensed at all times by the Contractors State License Board.

3.13 Waivers: Any deviation from, or waiver of, any provision of this Agreement, shall not be deemed a continuing deviation or waiver. All waivers must be in writing and signed by both the Licensee and Licensor. No oral waiver shall be valid and shall be automatically null and void.

3.14 Effective Date: The effective date of this Agreement shall be the last date that the Solano Community College Board and the Licensee approve and sign this Agreement.

3.15 Legal Duties Deemed Incorporated: All duties and responsibilities that apply to Licensee under law and which are not expressly referred to in this Agreement are hereby deemed incorporated into and made a part of this Agreement.

3.16 Surviving Provisions: In the event of termination of this Agreement for any reason or the expiration of the Term of this Agreement or any extension thereto, the parties agree that (1) all representations and warranties made under this Agreement; (2) all indemnification and defense duties by the Licensee for the benefit of the Licensor; and (3) any and all additional insured endorsements and provisions by the Licensee for the benefit of the Licensor set forth in this Agreement or in any additional insured endorsement or certificate for the benefit of the Licensor for any claims, demands, losses, costs or expenses, which may arise relating to the Licensee’s use of the District Property by the Licensee or its agents, contractors, employees, invitees, licensees, guests, or successors shall survive the expiration of this Agreement.

3.17 City Manager and District President Authority: The Parties agree that upon execution of this Agreement, the City Manager, or his designee, and the District President, or his designee, shall have full authority to carry out all terms and conditions of this Agreement, negotiate for the renewal of this Agreement, and do any and all other necessary or required processes to fully implement this Agreement or any extension thereto.

The parties further agree to and shall execute and deliver to the other any such further instruments and perform any such further acts as may be reasonably requested and which are reasonably required to carry out the intent and purposes of this Agreement.

3.18 Effective Date: The effective date of this Agreement shall be the last date that the Solano Community College Board approves, adopts and execute this Agreement following execution, adoption and signature by the Licensee.

IN WITNESS WHEREOF, the Parties have caused this instrument to be executed as of the day and year of the Effective Date of this Agreement. This Agreement is executed in Fairfield, CA and all of the above terms and conditions have been read and agreed to by:

LICENSOR:

Solano Community College District:

Signature of Licensor: _____

Print Name and Title: _____

Approved by the Solano Community College Board on _____, 2009.
Resolution No: _____

LICENSEE:

City of Fairfield:

Signature of Licensee: _____

Print Name and Title: _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: 2009-2010 LOCAL AGREEMENT FOR CHILD
DEVELOPMENT TRAINING CONSORTIUM 09-10-2502**

REQUESTED ACTION: APPROVAL

SUMMARY:

The Yosemite Community College District, Child Development Training Consortium, has approved a local agreement for tuition honorariums at Solano Community College. The maximum reimbursable amount awarded to the District is \$12,500. The District will reimburse students the tuition fee for classes completed with a "C" or above, excluding P.E. or work experience classes that are not child development related.

Sabrina Drake will serve as coordinator for this project.

A copy of the full agreement is available for public review in the Office of the Children's Programs and the Fiscal Services Office.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Christie Speck, Director
Children's Programs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

(707) 864-7000, Ext. 4639

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: SABBATICAL LEAVE REPORTS FOR FALL 2008
REQUESTED ACTION: INFORMATION

SUMMARY:

Sabbatical Leave Reports will be presented to the Board for information as follows:

Joe Conrad will present a report on his fall 2008 sabbatical leave.

Mark Feighner will present a report on his fall 2008 sabbatical leave.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Marc Lancet, Chair
Sabbatical Leave Committee

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7000 ext. 4497


TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD HOW DO WE RATE CHECKLIST
SUMMARY**

REQUESTED ACTION: INFORMATION

SUMMARY:

In order for the Governing Board to focus on the institution's major issues and questions of policy, the Board of Trustees is encouraged to delegate full responsibility and authority to the President to implement and administer Board policies and the operation of the College. The institutional leaders should likewise foster empowerment, innovation, and institutional excellence through dialogue that builds trust and increases focus on student learning and assessment of learning outcomes, institutional effectiveness, and integrity.

The Accreditation Leadership Subcommittee will present for information the results of the third quarter "How Do We Rate Checklist" summary for July, August, and September 2009. This checklist is used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution's resolution of the Accreditation Team recommendations.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Jowel C. Laguerre, Ph.D.
Superintendent/President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

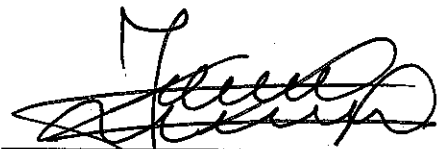
(707) 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

15.	Do we help the CEO in being effective by not making unnecessary demands on him or her?	Yes 7	No 2
16.	Do we provide guidance, support, dialogue, information, and feedback to our CEO?	Yes 9	No 0
17.	Do we rely on our CEO for leadership and have confidence in his or her recommendations?	Yes 9	No 0
18.	Is our time spent in governing, not managing, the institution?	Yes 9	No 0
19.	Is the Board sensitive to the concerns of students and employees while maintaining impartiality and support for the CEO?	Yes 9	No 0
20.	Do we honor the professionalism of College staff by allowing them to perform their duties?	Yes 8	No 1
21.	As trustees, do we monitor ourselves carefully to ensure that offering opinions to the CEO and staff is not construed as directions?	Yes 8	No 1
22.	When issues arise, do we question whether the decision or action we are about to take reinforce our policy role, or is it an administrative decision?	Yes 8	No 1
23.	Do the Board President and the CEO emphasize that individual Trustees' opinions are simply opinions and that the only legitimate direction to the CEO comes from the Board as a whole?	Yes 9	No 0
24.	Do we have a clear understanding as a Board of what responsibilities have been delegated to the CEO?	Yes 9	No 0
25.	Do we recognize that the Board (not a single Trustee) has the legal right to give direction to only one employee, the CEO?	Yes 8	No 1
26.	Have we done anything as a Board this quarter to foster trust? If your answer is "Yes", write on the flipside of this page what we did this quarter as a Board to foster trust.	Yes 9	No 0
27.	Do we acknowledge that the CEO directs the staff, not the Board?	Yes 8	No 1
28.	Are we willing to invest the time in planning meetings to ensure success? [generate items; develop criteria; apply criteria]	Yes 9	No 0
29.	Do we model the behaviors that the Board values? [consensus building? starting/finishing on time? moving the agenda forward?]	Yes 9	No 0
30.	Do the CEO, Board President and other Trustees have a cooperative relationship?	Yes 9	No 0
31.	Are we willing to invest the time to create an identity for our Board and a sense of teamwork?	Yes 9	No 0
32.	Does the Board work effectively to move deliberations and operations to the level of setting policy, goals, priorities, processes and frameworks, and monitor implementation?	Yes 9	No 0
33.	Do we provide fair, consistent, and constructive feedback to the CEO?	Yes 9	No 0

Section D: Please compute your score below.

A. Count "3" points for each "Yes" answer and "0" for each "No"
 Number of "Yes" answers ____ x 3 points = _____

TOTAL SCORE _____

See Section D.(C) Below

B. Summary

i. What score did you give the Board?

Average Score: 93.6 Highest: 99 Lowest: 78

(4 scored 99, 2 scored 90, 1 scored 96, 1 scored 93, 1 scored 78)

ii. What are our strong points this quarter? (List areas by the applicable number(s) in the first column): _____

iii. Where do we need to improve? (List areas by the applicable number(s) in the first column.)

C. Grade your perception of the Board's Leadership this quarter with this scale. Check your grade.

8 Effective: 90 or above
Average: 66 – 75

1 Good: 78 – 87
Below Average: Under 66

D. Has our Board been an effective leader this quarter? _____ If not, what will it take to become one next quarter? (Write your response on the flipside of pages 1 and/or 2 of this document.)

Seven participants answered: YES

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: DISTRICT'S 2008-09 CCFS-311 ANNUAL FINANCIAL AND BUDGET REPORT TO THE CHANCELLOR'S OFFICE

REQUESTED ACTION: INFORMATION

SUMMARY:

Susan Rinne, Interim Director, Fiscal Services, will give a presentation on the CCFS-311 report, the District's 2008-09 annual financial and budget report that is filed with the Chancellor's Office of the California Community Colleges.

A copy of the report is attached. Copies will be available in the Office of the Vice President of Administrative & Business Services and at the Board Meeting.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7000, ext. 4462

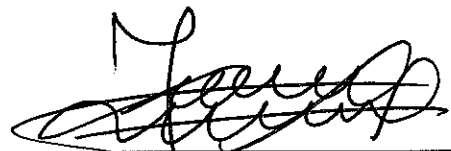
TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

California Community Colleges

ANNUAL FINANCIAL AND BUDGET REPORT

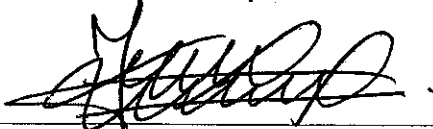
(Financial Report for Fiscal Year 2008-09)

(Budget Report for Fiscal Year 2009-10)

District: **Solano Community College District**

District Code: **280**

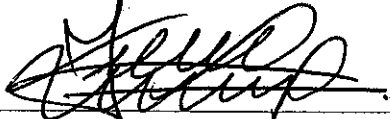
This is to certify that the Annual Financial and Budget Report has been prepared and the budget adopted in accordance with the *California Code of Regulations*, beginning with Section 58300. Further, to the best of my knowledge, the data contained in this report are correct.



District Chief Business Officer (vacant)

10-12-09

Date




District Superintendent

10-12-09

Date

Contact:

Susan Rinne



Name

Interim Director of Fiscal Services

Title

(707) 864-7000

4462

susan.rinne@solano.edu

Phone Number

Extension

E-Mail

In accordance with the *California Code of Regulations*, Section 58305(d) a copy of this report is due to the Chancellor's Office on or before **October 10, 2009**. Please submit the report to:

Chancellor's Office
California Community Colleges
Fiscal Services Unit
1102 Q Street, Suite 300
Sacramento, CA 95814 - 6511

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
10 General Fund:

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

GENERAL FUND

Description	State Use Only (EDP)	Fund: 11 UNRESTRICTED SUBFUND		Fund: 12 RESTRICTED SUBFUND		Fund: 10 TOTAL	
		Actual (1)	Budget (2)	Actual (1)	Budget (2)	Actual (1)	Budget (2)
REVENUES:							
Federal Revenues	8100			1,189,226	1,165,777	1,189,226	1,165,777
State Revenues	8600	35,094,676	33,518,992	4,184,914	4,076,333	39,279,590	37,595,325
Local Revenues	8800	15,285,028	15,731,075	724,285	507,274	16,009,313	16,238,349
TOTAL REVENUES	801	50,379,704	49,250,067	6,098,425	5,749,384	56,478,129	54,999,451
EXPENDITURES:							
Academic Salaries	1000	21,610,838	20,531,207	1,140,728	805,389	22,751,566	21,336,596
Classified Salaries	2000	8,933,467	9,320,928	1,608,130	1,947,050	10,541,597	11,267,978
Employee Benefits	3000	10,732,033	10,964,804	689,202	923,212	11,421,235	11,888,016
Supplies and Materials	4000	952,257	1,383,302	358,126	577,598	1,310,383	1,960,900
Other Operating Expenses and Services	5000	8,614,503	7,440,178	1,700,321	884,175	10,314,824	8,324,353
Capital Outlay	6000	246,796	493,251	539,578	510,951	786,374	1,004,202
TOTAL EXPENDITURES	501	51,089,894	50,133,670	6,036,085	5,648,375	57,125,979	55,782,045
EXCESS / (DEFICIENCY) OF REVENUES OVER EXPENDITURES	201	(710,190)	(883,603)	62,340	101,009	(647,850)	(782,594)
OTHER FINANCING SOURCES	8900	(98,637)	55,000	124,130	102,456	25,493	157,456
OTHER OUTGO	7000	220	25,000	186,470	203,465	186,690	228,465
NET INCREASE/(DECREASE) IN FUND BALANCE	901	(809,047)	(853,603)			(809,047)	(853,603)
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	902	5,504,083	3,419,596	4,000	4,000	5,508,083	3,423,596
Prior Years Adjustments	903	(1,275,440)				(1,275,440)	
Adjusted Beginning Balance	904	4,228,643		4,000		4,232,643	
ENDING FUND BALANCE, JUNE 30	905	3,419,596	2,565,993	4,000	4,000	3,423,596	2,569,993

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
20 Debt service Funds:

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

DEBT SERVICE FUNDS

Description	State Use Only (EDP)	Fund: 21		Fund: 22		Fund: 29	
		BOND INTEREST AND REDEMPTION FUND	Budget (2)	REVENUE BOND INTEREST AND REDEMPTION FUND	Budget (2)	OTHER DEBT SERVICE FUND	Budget (2)
		Actual (1)	Budget (2)	Actual (1)	Budget (2)	Actual (1)	Budget (2)
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	6,949,431	7,280,236	6,925	6,900		
TOTAL REVENUES	801	6,949,431	7,280,236	6,925	6,900		
Other Financing Sources (CA 8900):							
Interfund Transfers - In	802			28,016			
Other Incoming Transfers	803						
TOTAL - OTHER FINANCING SOURCES	808			28,016			
Other Outgo (CA 7000):							
Debt Retirement (Long Term Debt) (CA 7100):							
Debt Reduction	711	3,230,000	3,515,000	27,200			
Debt Interest and Other Service Charges	712	3,938,823	3,886,198	816			
Transfers (Outgoing) (CA 7300 and 7400)	730						
Reserve for Contingencies	7900						
TOTAL - OTHER OUTGO	708	7,168,823	7,401,198	28,016			
NET OTHER FINANCING SOURCES (OTHER OUTGO) (CA 8900/7000)	202	(7,168,823)	(7,401,198)				
NET INCREASE/(DECREASE) IN FUND BALANCE	901	(219,392)	(120,962)	6,925	6,900		
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	902	6,025,913	5,765,063	309,860	316,785		
Prior Years Adjustments	903	(41,458)					
Adjusted Beginning Balance	904	5,984,455		309,860			
ENDING FUND BALANCE, JUNE 30	905	5,765,063	5,644,101	316,785	323,685		

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
30 Special Revenue Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

Special Revenue Funds

Description	State Use Only (EDP)	FUND: 33 CHILD DEVELOPMENT FUND		FUND:		FUND:	
		Actual (1)	Budget (2)	Actual (1)	Budget (2)	Actual (1)	Budget (2)
REVENUES:							
Federal Revenues	8100	87,136	75,000				
State Revenues	8600	687,897	764,659				
Local Revenues	8800	26,618					
TOTAL REVENUES	801	801,651	839,659				
EXPENDITURES:							
Academic Salaries	1000	528					
Classified Salaries	2000	440,886	466,767				
Employee Benefits	3000	212,823	241,325				
Supplies and Materials	4000	34,972	52,329				
Other Operating Expenses and Services	5000	94,182	79,238				
Capital Outlay	6000	2,100					
TOTAL EXPENDITURES		785,491	839,659				
EXCESS/ (DEFICIENCY) OF REVENUES OVER EXPENDITURES	201	16,160					
OTHER FINANCING SOURCES	8900						
OTHER OUTGO	7000	16,159					
NET INCREASE/(DECREASE) IN FUND BALANCE	901	1					
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	902		1				
Prior Years Adjustments	903						
Adjusted Beginning Balance	904						
ENDING FUND BALANCE, JUNE 30	905	1	1				

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
40 Capital Projects Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

Description	State Use Only (EDP)	FUND: 42 REVENUE BOND CONSTRUCTION FUND		FUND: 41 CAPITAL OUTLAY PROJECTS FUND		FUND:	
		Actual (1)	Budget (2)	Actual (1)	Budget (2)	Actual (1)	Budget (2)
REVENUES:							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	1,433,825	980,000	862,785	568,331		
TOTAL REVENUES	801	1,433,825	980,000	862,785	568,331		
EXPENDITURES:							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000	5,998		117,746	135,206		
Other Operating Expenses and Services	5000	728,809	12,752,000	3,905			
Capital Outlay	6000	26,284,593		10,485			
TOTAL EXPENDITURES	501	27,019,400	12,752,000	132,136	135,206		
EXCESS/ (DEFICIENCY) OF REVENUES OVER EXPENDITURES	201	(25,585,575)	(11,772,000)	730,649	433,125		
OTHER FINANCING SOURCES	8900						
OTHER OUTGO	7000						
NET INCREASE/(DECREASE) IN FUND BALANCE	901	(25,585,575)	(11,772,000)	634,123	336,599		
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	902	64,735,778	39,150,203	2,014,972	2,649,095		
Prior Years Adjustments	903						
Adjusted Beginning Balance	904	64,735,778		2,014,972			
ENDING FUND BALANCE, JUNE 30	905	39,150,203	27,378,203	2,649,095	2,985,694		

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Proprietary Funds Group
50 Enterprise Funds

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

ENTERPRISE FUNDS

Description	State Use Only (EDP)	FUND: 51 BOOKSTORE FUND		FUND:		FUND:	
		Actual (1)	Budget (2)	Actual (1)	Budget (2)	Actual (1)	Budget (2)
TOTAL INCOME	801	4,014,546	4,042,705				
COST of SALES	510	3,184,192	3,274,843				
GROSS PROFIT or (LOSS)	520	830,354	767,862				
EXPENDITURES:							
Academic Salaries	1000						
Classified Salaries	2000	466,054	475,034				
Employee Benefits	3000	180,574	184,013				
Supplies and Materials	4000	47,694	44,000				
Other Operating Expenses and Services	5000	369,096	140,867				
Capital Outlay	6000	8,600	12,000				
TOTAL EXPENDITURES	501	1,072,018	855,914				
NET PROFIT OR LOSS	201	(241,664)	(88,052)				
OTHER FINANCING SOURCES	8900	28,270					
OTHER OUTGO	7000	75,371	75,371				
NET INCREASE/(DECREASE) IN RETAINED EARNINGS	901	(288,765)	(163,423)				
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	902	1,285,260	722,577				
Prior Years Adjustments	903	(273,918)					
Adjusted Beginning Balance	904	1,011,342					
ENDING FUND BALANCE, JUNE 30	905	722,577	559,154				

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Fiduciary Funds Group
70 Fiduciary Funds Group

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

Description	State Use Only (EDP)	FUND: 75 SCHOLARSHIP AND LOAN TRUST FUND		FUND: 79 OTHER TRUST FUNDS		FUND: 73 STUDENT BODY CENTER FEE TRUST FUND	
		Actual (1)	Budget (2)	Actual (1)	Budget (2)	Actual (1)	Budget (2)
REVENUES:							
Federal Revenues	8100						
State Revenues	8600	165,013	100,000				
Local Revenues	8800			299,820	215,549	71,934	73,000
TOTAL REVENUES	801	165,013	100,000	299,820	215,549	71,934	73,000
EXPENDITURES:							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000			278,523	215,488	1,016	
Capital Outlay	6000						
TOTAL EXPENDITURES	501			278,523	215,488	1,016	
EXCESS/ (DEFICIENCY) OF REVENUES OVER EXPENDITURES	201	165,013	100,000	21,297	61	70,918	73,000
OTHER FINANCING SOURCES	8900						
OTHER OUTGO	7000	142,335	100,000				
NET INCREASE/(DECREASE) IN FUND BALANCE	901	22,678		21,297	61	70,918	73,000
BEGINNING FUND BALANCE:							
Net Beginning Balance, July 1	902	118,099	134,721	207,701	228,998	778,624	849,542
Prior Years Adjustments	903	(6,056)					
Adjusted Beginning Balance	904	112,043		207,701		778,624	
ENDING FUND BALANCE, JUNE 30	905	134,721	134,721	228,998	229,059	849,542	922,542

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Fiduciary Funds Group
70 Fiduciary Funds Group

REVENUES, EXPENDITURES, AND FUND BALANCE DATA
 For Actual Year: 2008-09 Budget Year: 2009-10

Fiduciary Funds Group

Description	State Use Only (EDP)	FUND: 74 STUDENT FINANCIAL AID TRUST FUND		FUND: ASSOCIATED STUDENTS TRUST FUND	
		Actual (1)	Budget (2)	Actual (1)	Budget (2)
REVENUES:					
Federal Revenues	8100				
State Revenues	8600	10,511,259			
Local Revenues	8800				
TOTAL REVENUES	801	10,511,259			
EXPENDITURES:					
Academic Salaries	1000				
Classified Salaries	2000				
Employee Benefits	3000			13,104	13,400
Supplies and Materials	4000			716	750
Other Operating Expenses and Services	5000			6,688	6,700
Capital Outlay	6000			27,053	27,060
TOTAL EXPENDITURES	501			47,561	47,910
EXCESS/ (DEFICIENCY) OF REVENUES OVER EXPENDITURES	201	10,511,259		39,031	20,870
OTHER FINANCING SOURCES	8900				
OTHER OUTGO	7000	10,529,507			
NET INCREASE/(DECREASE) IN FUND BALANCE	901	(18,248)		17,989	
BEGINNING FUND BALANCE:					
Net Beginning Balance, July 1	902	18,248		132,392	150,381
Prior Years Adjustments	903				
Adjusted Beginning Balance	904	18,248		132,392	
ENDING FUND BALANCE, JUNE 30	905			150,381	150,381

SUPPLEMENTAL DATA

Proposition 4: Gann Appropriation Limit

Proposition 4 (November 1979, Special Election) added Article XIII B to the State Constitution to place limitations of the expenditures of State and local governments.

SB 1352, Chapter 1205/80, provided the implementation of Article XIII B. Subsequently, that legislation was amended by SB 98 (Chapter 82/89), AB 198 (Chapter 83/89), and AB 751 (Chapter 1395/89).

Using the method prescribed by the Chancellor's Office and approved by the Department of Finance; please provide district information for the budget year, pursuant to Government Code Sections 7908(c) and 7910, as follows:

Budget Year: 2009-10

Description	State Use Only (EDP)	S11 Amount
Appropriations Limit.	11	\$48,269,259
Appropriations subject to limit.	12	\$42,087,706
Amount of State aid apportionments and subventions included within the proceeds of taxes of the district.	13	\$32,335,313
Amounts excluded from the appropriations subject to limit, such as unreimbursed federal, State, or court mandates.	14	\$0

SUPPLEMENTAL DATA

For Actual Year: 2008-09

Description	State Use Only (EDP)	General Fund Total No. S10
A. NET ENDING BALANCE	905	3,423,596
Identify the following legally restricted or Board designated amounts <i>within the net ending balance:</i>		
B. Noncash Assets (items of noncash nature not readily available to meet fund expenditures)		
<u>Investments (at cost)</u>	611	
<u>Student Loans Receivable</u>	612	
<u>Stores, Inventories, and Prepaid Items</u>	613	217,393
Subtotal B	619	217,393
C. Amounts restricted by law (legal requirement) includes specific tax revenues, grants, and appropriations for special purposes.)		
<u>Federal and State</u>	621	4,000
<u>Local</u>	622	
Subtotal C	629	4,000
D. Subtotal. Reserved (B + C)	675	221,393
E. Amounts committed by contract/other legal obligations:		
<u>Capital Outlay and Equipment Replacement</u>	631	
<u>Collective Bargaining Contracts, Personal Services, and/or Consulting Contracts</u>	632	
<u>Other</u>	633	
Subtotal E	639	
F. Amounts for district's self-insurance program	649	
G. Amounts for court order payments	659	
H. Amounts designated by Board action for specific future purposes excluding amounts above:		
<u>Capital Outlay and Equipment Replacement</u>	661	
<u>Personal Services and/or Consulting Contracts</u>	662	
<u>General Reserve</u>	663	2,569,049
<u>Other</u>	664	
Subtotal H	669	2,569,049
I. TOTAL, DESIGNATED AMOUNTS (D through H)	679	2,790,442
J. UNCOMMITTED BALANCE (A less I)	690	633,154

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Analysis of compliance with the 50 Percent Law (ECS 84362)
The Current Expense of Education

SUPPLEMENTAL DATA
For Actual Year: 2008-09

		S11 GENERAL FUND - UNRESTRICTED SUBFUND	
Object Category	State Use Only (EDP)	ECS 84362(a) Instructional Salary Costs (AC 0100-5900 and AC 6110) (1)	ECS 84362(b) Total (AC 0100 - 6799) (2)
Academic Salaries (CA 1000):			
Instructional Salaries (CA 1100 and 1300)	407	17,185,421	17,188,193
Noninstructional Salaries (CA 1200 and 1400)	408		4,185,500
Subtotal Academic Salaries	409	17,185,421	21,373,693
Classified Salaries (CA 2000):			
Noninstructional Salaries (CA 2100 and 2300)	411		7,379,995
Instructional Aides (CA 2200 and 2400)	416	916,172	1,065,266
Subtotal Classified Salaries	419	916,172	8,445,261
Employee Benefits (CA 3000)	429	4,345,779	9,177,201
Supplies and Materials (CA 4000)	435		870,596
Other Operating Expenses and Services (CA 5000)	449	1,576,820	7,916,695
Equipment Replacement (CA 6400 Equipment, subsidiary "Replacement")	451		7,828
TOTAL (409 + 419 + 429) and (435 + 449 + 451)	459	24,024,192	47,791,274
Less Exclusions for Current Expense of Education	469		1,039,496
TOTALS for ECS 84362, 50 Percent Law (459 - 469)	470	24,024,192	46,751,778
Percentage of CEE (EDP 470, col. 1 divided by EDP 470, col. 2)	471	51.39%	100.00%
50 Percent of Current Expense of Education (50% of EDP 470, col. 2)	472		23,375,889
Nonexempted Deficiency from second preceding fiscal year	473		
Amount Required to be Expended for Salaries of Classroom instructors (472 + 473)	474		23,375,889

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Detail of General Fund Revenues

SUPPLEMENTAL DATA

For Actual Year: 2008-09

Description	State Use Only (EDP)	Fund S11	Fund S12	Fund S10
		Unrestricted	Restricted	Total General Fund
		Actual (1)	Actual (1)	Actual (1)
Federal Revenues (CA 8100):				
Forest Reserve	8110			
Higher Education Act	8120		654,683	654,683
Workforce Investment Act	8130			
Temporary Assistance for Needy Families (TANF)	8140			
Student Financial Aid	8150		12,137	12,137
Veterans Education	8160		4,503	4,503
Vocational and Technical Education Act (VTEA)	8170			
Other Federal Revenues	8190		517,903	517,903
TOTAL FEDERAL REVENUES	8100		1,189,226	1,189,226
State Revenues (CA 8600)				
General Apportionments (CA 8610)				
Apprenticeship Apportionment	121			
State General Apportionment	122	33,493,064		33,493,064
Other General Apportionments	123	26,836		26,836
General Categorical Programs (CA 8620)				
Child Development	124			
Extended Opportunity Programs and Services (EOPS)	125		404,649	404,649
Disabled Students Programs and Services (DSPS)	126		723,759	723,759
Temporary Assistance for Needy Families (TANF)	127		44,270	44,270
CA Work Oppor. & Responsibility to Kids (CaWORKs)	128		286,297	286,297
Telecomm. and Technology Infrastructure Program (TTIP)	129		79,213	79,213
Other General Categorical Programs	130		1,368,716	1,368,716
Reimbursable Categorical Programs (CA 8650)				
Instructional Improvement Grant	132			
Other Reimbursable Categorical Programs	133		1,229,035	1,229,035
State Tax Subventions (CA 8670):				
Homeowners' Property Tax Relief	134	135,600		135,600
Timber Yield Tax	135			
Other State Tax Subventions	136	29		29
State Non-Tax Revenues (CA 8680):				
State Lottery Proceeds	137	1,039,496	48,975	1,088,471
State Mandated Costs	138			
Other State Non-Tax Revenues	139	399,651		399,651
Other State Revenues	8690			
TOTAL STATE REVENUES	8600	35,094,676	4,184,914	39,279,590

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Detail of General Fund Revenues

SUPPLEMENTAL DATA

For Actual Year: 2008-09

Description	State Use Only (EDP)	Fund S11	Fund S12	Fund S10
		Unrestricted	Restricted	Total General Fund
		Actual (1)	Actual (1)	Actual (1)
Local Revenues (CA 8800):				
Property Taxes (CA8810):				
Tax Allocation, Secured Roll	8811	10,473,823		10,473,823
Tax Allocation, Supplemental Roll	8812	6,535		6,535
Tax Allocation, Unsecured Roll	8813	346,959		346,959
Prior Years Taxes	8816	(56,723)		(56,723)
Education Revenue Augmentation Fund (ERAF)	8817	(581,074)		(581,074)
Contributions, Gifts, Grants, and Endowments	8820	27,297		27,297
Contract Services (CA 8830):				
Contract Instructional Services	140	324,420	20,000	344,420
Other Contract Services	141	25,623	63,133	88,756
Sales and Commissions	8840	280,519		280,519
Rentals and Leases	8850	64,789		64,789
Interest and Investment Income	8860	128,927		128,927
Student Fees and Charges				
Community Services Classes	8872	295,684		295,684
Dormitory	8873			
Enrollment	8874	2,738,569		2,738,569
Field Trips and use of Nondistrict Facilities	8875	230		230
Health Services	8876		301,499	301,499
Instructional Materials Fees and Sales of Materials	8877	33,994		33,994
Insurance	8878			
Student Records	8879	50,042		50,042
Nonresident Tuition	8880	399,371		399,371
Parking Services and Public Transportation	8881		293,473	293,473
Other Student Fees and Charges	8885	5,163		5,163
Other Local Revenues	8890	720,880	46,180	767,060
TOTAL LOCAL REVENUES	8800	15,285,028	724,285	16,009,313
TOTAL REVENUES (8100 + 8600 + 8800)	801	50,379,704	6,098,425	56,478,129
Other Financing Sources (CA 8900):				
Proceeds of General Fixed Assets	8910			
Proceeds of General Long-Term Debt	8940			
Incoming Transfer	8980	(98,637)	124,130	25,493
TOTAL OTHER FINANCING SOURCES	8900	(98,637)	124,130	25,493
TOTAL REVENUES AND OTHER FINANCING SOURCES	899	50,281,067	6,222,555	56,503,622

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Expenditures by Activity
 S10 General Fund - Combined
 (Total Unrestricted and Restricted)

SUPPLEMENTAL DATA
 For Actual Year: 2008-09

S10 GENERAL FUND - COMBINED

Activity Classification	State Use Only (EDP)	SALARIES and BENEFITS		Operating Expenses (4000 - 5000) (3)	Capital Outlay (6000) (4)	Other Outgo (7000) (5)	Total (1000 - 7000) (6)
		Instructional* (1)	Noninstructional** (2)				
Agriculture and Natural Resources	0100	34,641		4,064			38,705
Architecture and Environmental Design	0200	4,546					4,546
Environmental Sciences and Technologies	0300						
Biological Sciences	0400	1,612,910	136,367	96,307	10,019		1,855,603
Business and Management	0500	1,094,357	23,287	749	36,504		1,154,897
Communications	0600	272,938	4,329	213,047	7,239		497,553
Information Technology	0700	917,119	79,398	1,843	35,701		1,034,061
Education	0800	1,828,456	409,013	196,082	6,856		2,440,407
Engineering and Industrial Tech.	0900	879,474	39,877	64,989	14,562		998,902
Fine and Applied Arts	1000	1,854,382	69,420	260,311	56,787		2,240,900
Foreign Language	1100	701,713	12,941				714,654
Health	1200	1,670,676	55,352	79,232	16,303		1,821,563
Family and Consumer Sciences	1300	782,079	43,980	179,767	580		1,006,406
Law	1400						
Humanities (Letters)	1500	2,953,800	219,575	14,907			3,188,282
Library Science	1600	26,884	10,484				37,368
Mathematics	1700	2,783,814	77,495	4,131	423		2,865,863
Military Studies	1800						
Physical Sciences	1900	1,619,353	73,946	27,137	3,685		1,724,121
Psychology	2000	559,191	8,626	604			568,421
Public and Protective Services	2100	571,919	65,224	21,613	1,303		660,059
Social Sciences	2200	1,372,378	30,959	2,054			1,405,391
Commercial Services	3000	543,660	118,660	41,472	1,610		705,402
Interdisciplinary Studies	4900	827,441	70,680	6,251			904,372
Instruct. Staff-Retir's Bnfts & Retire. Incents	5900	1,333,680					1,333,680
Subtotal - Instructional Activities	599	24,245,411	1,549,613	1,214,560	191,572		27,201,156

** Salaries and Benefits of staff in noninstructional assignments * Salaries and Benefits of instructors and instructional aides in instructional assignments

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Expenditures by Activity
S10 General Fund - Combined
(Total Unrestricted and Restricted)

SUPPLEMENTAL DATA

For Actual Year: 2008-09

S10 GENERAL FUND - COMBINED

Activity Classification	State Use Only (EDP)	SALARIES and BENEFITS		Operating Expenses (4000 - 5000) (3)	Capital Outlay (6000) (4)	Other Outgo (7000) (5)	Total (1000 - 7000) (6)
		Instructional* (1)	Noninstructional** (2)				
Instruct. Admin. & Instruct. Governance (6000)							
Academic Administration	6010		2,712,194	1,512,986	214,505		4,439,685
Course and Curriculum Development	6020		51,678	629,051	5,347		686,076
Academic/Faculty Senate	6030		38,300	6,387			44,687
Other Instruct. Admin. & Instruct. Governance	6090		28,823				28,823
Subtotal - Instructional Administration	6000		2,830,995	2,148,424	219,852		5,199,271
Instructional Support Services (6100)							
Learning Center	6110	37,547	240,962	8,807			287,316
Library	6120		519,107	131,346	65,167		715,620
Media	6130		918,788	9,155	4,527		932,470
Museums and Galleries	6140						
Academic Information Systems and Tech.	6150		179,293	919,981	1,149		1,100,423
Other Instructional Support Services	6190		346,358				346,358
Subtotal - Instructional Support Services	6100	37,547	2,204,508	1,069,289	70,843		3,382,187
Admissions and Records	6200		817,609	25,053			842,662
Student Counseling and Guidance (6300)							
Counseling and Guidance	6310		1,623,420	14,845			1,638,265
Matriculation and Student Assessment	6320		136,433				136,433
Transfer Programs	6330		79,313	8,129			87,442
Career Guidance	6340		211,590	4,369			215,959
Other Student Counseling and Guidance	6390						
Subtotal - Student Counseling and Guidance	6300		2,050,756	27,343			2,078,099

* Salaries and Benefits of instructors and instructional aides in instructional assignments

** Salaries and Benefits of staff in noninstructional assignments

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Expenditures by Activity
S10 General Fund - Combined
(Total Unrestricted and Restricted)

SUPPLEMENTAL DATA

For Actual Year: 2008-09

S10 GENERAL FUND - COMBINED

Activity Classification	State Use Only (EDP)	SALARIES and BENEFITS		Operating Expenses (4000 - 5000) (3)	Capital Outlay (6000) (4)	Other Outgo (7000) (5)	Total (1000 - 7000) (6)
		Instructional* (1)	Noninstructional** (2)				
Other Student Services (6400)							
Disabled Students Program & Services (DSPS)	6420		794,753	62,957			857,710
Extended Opportunity Prgms. & Services (EOPS)	6430		280,996	4,971		186,470	472,437
Health Services	6440		3,086	297,773			300,859
Student Personnel Administration	6450		453,664	105,142	29,773		588,579
Financial Aid Administration	6460		892,204	63,086	8,093		963,383
Job Placement Services	6470		89,763				89,763
Veterans Services	6480		86,072	6,570			92,642
Miscellaneous Student Services	6490		831,022	175,718	488		1,007,228
Subtotal - Other Student Services	6400		3,431,560	716,217	38,354	186,470	4,372,601
Operation and Maintenance of Plant (6500)							
Building Maintenance and Repairs	6510		730,731	380,331	14,828		1,125,890
Custodial Services	6530		1,096,660	89,256			1,185,916
Grounds Maintenance and Repairs	6550		387,840	19,641	4,864		412,345
Utilities	6570			1,870,437			1,870,437
Other Operation and Maintenance of Plant	6590			2,502			2,502
Subtotal - Operation and Maintenance of Plant	6500		2,215,231	2,362,167	19,692		4,597,090
Planning, Policymaking, and Coordination	6600		697,544	1,231,578	2,791		1,931,913

* Salaries and Benefits of instructors and instructional aides in instructional assignments

** Salaries and Benefits of staff in noninstructional assignments

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Expenditures by Activity
S10 General Fund - Combined
(Total Unrestricted and Restricted)

SUPPLEMENTAL DATA

For Actual Year: 2008-09

S10 GENERAL FUND - COMBINED

Activity Classification	State Use Only (EDP)	SALARIES and BENEFITS		Operating Expenses (4000 - 5000) (3)	Capital Outlay (6000) (4)	Other Outgo (7000) (5)	Total (1000 - 7000) (6)
		Instructional* (1)	Noninstructional** (2)				
Ancillary Services (6900)							
Bookstores	6910		3,755				3,755
Child Development Centers	6920		240,810	6,553			247,363
Farm Operations	6930						
Food Services	6940			5,852			5,852
Parking	6950		70,992	34,997	157,121		263,110
Student and Co-curricular Activities	6960		18,164	250			18,414
Student Housing	6970						
Other Ancillary Services	6990		60,000	450,172			510,172
Subtotal - Ancillary Services	6900		393,721	497,824	157,121		1,048,666
Auxiliary Operations (7000)							
Contract Education	7010	51,297	89,734	63,321	108		204,460
Other Auxiliary Operations	7090						
Subtotal - Auxiliary Operations	7000	51,297	89,734	63,321	108		204,460
Physical Property and Related Acquisitions (7100)	7100		6,269	47,602			53,871
Long-Term Debt and Other Financing (7200)							
Long-Term Debt	7210						
Tax Revenue Anticipation Notes	7220			10,900			10,900
Other Financing	7290			34,004			34,004
Subtotal - Long-Term Debt and Other Financing	7200			44,904			44,904
Transfers, Student Aid, and Other Outgo (7300)							
Transfers	7310						
Student Aid	7320					220	220
Other Outgo	7330						
Subtotal - Transfers, Student Aid, and Other Outgo	7300					220	220
TOTAL EXPENDITURES and OTHER OUTGO	391	24,334,255	20,380,143	11,625,207	786,374	186,690	57,312,669

* Salaries and Benefits of instructors and instructional aides in instructional assignments

** Salaries and Benefits of staff in noninstructional assignments

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report
SUPPLEMENTAL DATA

Receipt and Expenditures of Lottery Proceeds

L10 GENERAL FUND

For Actual Year: 2008-09

Budget Year: 2009-10

Description	State Use Only (EDP)	Instructional Activities (0100 - 5900) (1)	Instructional & Institutional Support Activities (6000 - 6700) (2)	Others (3)	Total (Col. 1 thru 3) (4)
1. 06/30/08 Reported Ending Balance	902				122,944
2. Adjustments	903				30,040
3. Adjusted Beginning Balance (lines 1 + 2)	904				152,984
Part I. Actual Fiscal Year Data					
4. State Lottery Proceeds:					
a) Cash Received	869A				489,744
b) Accrued	860A				668,548
Expenditures:					
5. Salaries and Benefits (Objects 1000 - 3000)	100A	78,407	170,307		248,714
6. Supplies and Materials (Object 4000)					
(a) Software	210A		2,530		2,530
(b) Books, Magazines, & Periodicals	220A				
(c) Instructional Supplies & Materials	230A	252,956	45,226		298,182
(e) Noninstructional Supplies & Materials	240A	1,333	15,768	100,160	117,261
7. Other Oper. Exp. & Services (5000)	400A		238,390	960	239,350
8. Capital Outlay:					
a) Library Books (Object 6300)	630A		65,167		65,167
b) Equipment (Object 6400)	640A	6,589	41,070	69,606	117,265
9. Other	650A				
10. Total Expenditures (add lines 5 thru 9)	501A	339,285	578,458	170,726	1,088,469
11. 06/30/09 Balance (lines 3 + 4 - 10)	905A				222,807
Part II. Budget Fiscal Year Data					
12. State Lottery Proceeds (estimated)	869B				1,171,091
Expenditures:					
13. Salaries and Benefits (Objects 1000 - 3000)	100B	78,407	170,307		248,714
14. Supplies & Materials (Object 4000)					
(a) Software	210B		2,530		2,530
(b) Books, Magazines, & Periodicals	220B				
(c) Instructional Supplies & Materials	230B	252,956	45,226		298,182
(e) Noninstructional Supplies & Materials	240B	1,333	15,768	120,106	137,207
15. Other Oper. Exp. & Services (Object 5000)	400B		265,000		265,000
16. Capital Outlay:					
a) Library Books (Object 6300)	630B		65,167		65,167
b) Equipment (Object 6400)	640B	150,000	227,098		377,098
17. Other	650B				
18. Total Expenditures (add lines 13 thru 17)	501B	482,696	791,096	120,106	1,393,898
19. 06/30/10 Projected Balance (add lines 11 + 12 - 18)	905B				

**CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report**

SUPPLEMENTAL DATA

Analysis of Interfund Transfers

For Actual Year: 2008-09

Fund #	In/Out	Fund Title	Amount Transferred In	Amount Transferred Out
11	IN	Unrestricted Subfund	25,000	
51	OUT	Bookstore Fund		25,000
12	IN	Restricted Subfund	124,130	
11	OUT	Unrestricted Subfund		124,130
71	IN	Associated Students Trust Fund	22,355	
51	OUT	Bookstore Fund		22,355

**CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report**

**** Summary Page ****

Page: 2

SUPPLEMENTAL DATA

Analysis of Interfund Transfers

For Actual Year: 2008-09

Fund #	In/Out	Fund Title	Amount Transferred In	Amount Transferred Out
Summary Totals				
Totals			171,485	171,485
11		Unrestricted Subfund	25,000	
51		Bookstore Fund		47,355
12		Restricted Subfund	124,130	
11		Unrestricted Subfund		124,130
71		Associated Students Trust Fund	22,355	

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
10 General Fund — Combined
 (Total Unrestricted and Restricted)

COMBINED BALANCE SHEET
 For Year Ended June 30, 2009

Description	State Use Only (EDP)	10		
		11	12	10
		General Fund — Unrestricted	General Fund - Restricted	General Fund - COMBINED
ASSETS				
Cash, Investments, and Receivables (CA				
Cash:				
Awaiting Deposit and in Banks	911	61		61
In County Treasury	912	4,333,695	3,007,453	7,341,148
Cash With Fiscal Agents	913	917,405		917,405
Revolving Cash Accounts	914	27,947	-2,792	25,155
Investments (at cost)	915	-478		-478
Accounts Receivable	916	9,287,841	884,373	10,172,214
Due from Other Funds	917	2,438,631		2,438,631
Inventories, Stores, and Prepaid Items	9200	217,393	671	218,064
TOTAL ASSETS	909	17,222,495	3,889,705	21,112,200
LIABILITIES				
Current Liabilities and Deferred Revenue (CA				
Accounts Payable	951	3,655,766	501,870	4,157,636
Due to Other Funds	952	2,172,879	27,302	
Temporary Loans	954	6,354,164		
Current Portion of Long-Term Debt	955			
Deferred Revenues	956	1,620,090	3,356,533	
TOTAL LIABILITIES	968	13,802,899	3,885,705	17,688,604
FUND EQUITY				
Restricted Fund Balance	9710		4,000	4,000
Reserved Fund Balance	9730			
Designated Fund Balance	9750	2,554,495		2,554,495
Uncommitted Fund Balance	9790	865,101		865,101
TOTAL FUND EQUITY	990	3,419,596	4,000	3,423,596
TOTAL LIABILITIES AND FUND EQUITY	991	17,222,495	3,889,705	21,112,200

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SOLANO District
 280_Code No.

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group

- 20 Debt Service Funds:
 21 Bond Interest and Redemption Fund
 22 Revenue Bond Interest and Redemption Fund
 29 Other Debt Service Fund

For Year Ended June 30, 20xx
 COMBINED BALANCE SHEET
 For Year Ended June 30, 2009

Description	State Use Only (EDP)	DEBT SERVICE FUNDS		
		21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
ASSETS				
Cash, Investments, and Receivables (CA 9100):				
Cash:				
Awaiting Deposit and in Banks	911			
In County Treasury	912			
Cash With Fiscal Agent	913	5,765,063	316,785	
Investments (at cost)	915			
Accounts Receivable	916			
Due from Other Funds	917			
TOTAL ASSETS	909	5,765,063	316,785	
LIABILITIES				
Current Liabilities and Deferred Revenue (CA 9510):				
Accounts Payable	951			
Due to Other Funds	952			
Temporary Loans	954			
Current Portion of Long-Term Debt	955			
Deferred Revenues	956			
TOTAL LIABILITIES	968			
FUND EQUITY				
Restricted Fund Balance	9710			
Reserved Fund Balance	9730			
Designated Fund Balance	9750	5,765,063	316,785	
Uncommitted Fund Balance	9790			
TOTAL FUND EQUITY	990	5,765,063	316,785	
TOTAL LIABILITIES AND FUND EQUITY	991	5,765,063	316,785	

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
Special Revenue Funds:

- 30 Special Revenue Fund
- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

For Year Ended June 30, 20xx
COMBINED BALANCE SHEET
 For Year Ended June 30, 2009

SPECIAL REVENUE FUNDS				
Description	State Use Only (EDP)	33	3	3
		Child Development	Fund	Fund
ASSETS				
Cash, Investments, and Receivables (CA 9100):				
Cash:				
Awaiting Deposit and in Banks	911			
In County Treasury	912	-262,916		
Cash With Fiscal Agent	913			
Revolving Cash Accounts	914			
Investments (at cost)	915			
Accounts Receivable	916	298,600		
Due from Other Funds	917			
Inventories, Stores, and Prepaid Items	9200			
	909	35,684		
TOTAL ASSETS				
LIABILITIES				
Current Liabilities and Deferred Revenue (CA 9510):				
Accounts Payable	951			
Due to Other Funds	952	9,312		
Temporary Loans	954			
Current Portion of Long-Term Debt	955			
Deferred Revenues	956	26,372		
	968	35,684		
TOTAL LIABILITIES				
FUND EQUITY				
Restricted Fund Balance	9710			
Reserved Fund Balance	9730			
Designated Fund Balance	9750	1		
Uncommitted Fund Balance	9790			
	990	1		
TOTAL FUND EQUITY				
TOTAL LIABILITIES AND FUND EQUITY		35,685		

Make additional pages if there are more than four funds.

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Solano_District
 280_Code No.

Solano District
 280 Code No.

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Governmental Funds Group
 40 Capital Projects Funds:
 41 Capital Outlay Projects Fund
 42 Revenue Bond Construction Fund

For Year Ended June 30, 2009

Description	State Use Only (EDP)	CAPITAL PROJECT FUNDS	
		41	42
ASSETS			
Cash, Investments, and Receivables (CA 9100):			
Cash:			
Awaiting Deposit and in Banks	911		
In County Treasury	912		
Cash With Fiscal Agent	913	644,863	42,297,552
Revolving Cash Accounts	914		
Investments (at cost)	915		
Accounts Receivable	916	141,960	48,000
Due from Other Funds	917	94,386	28,684
Inventories, Stores, and Prepaid Items	9200		
TOTAL ASSETS	909	881,209	42,374,236
LIABILITIES			
Current Liabilities and Deferred Revenue (CA 9510):			
Accounts Payable	951		
Due to Other Funds	952	132,114	3,224,033
Temporary Loans	954		
Current Portion of Long-Term Debt	955	(1,900,000)	
Deferred Revenues	956		
TOTAL LIABILITIES	968	(1,767,886)	3,224,033
FUND EQUITY			
Restricted Fund Balance	9710		
Reserved Fund Balance	9730		
Designated Fund Balance	9750	4,416,981	35,926,170
Uncommitted Fund Balance	9790		
TOTAL FUND EQUITY	990	4,416,981	35,926,170
TOTAL LIABILITIES AND FUND EQUITY	991	2,649,095	39,150,203

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SOLANO District
 280 Code No.

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Proprietary Funds Group
 Enterprise Funds:
 50 Bookstore Fund
 51 Cafeteria Fund

53 Farm Operations Fund
 59 Other Enterprise Fund

For Year Ended June 30, 2009

ENTERPRISE FUNDS

Description	State Use Only (EDP)	ENTERPRISE FUNDS		
		51 Bookstore Fund	52 Cafeteria Fund	53 Farm Operations Fund
ASSETS				59 Other Enterprise Fund
Cash, Investments, and Receivables (CA 9100):				
Cash:				
Awaiting Deposit and in Banks	911			
In County Treasury	912	619,741		
Cash With Fiscal Agent	913			
Revolving Cash Accounts	914	7,800		
Investments (at cost)	915	189,413		
Accounts Receivable	916	156,987		
Due from Other Funds	917	2,041		
Inventories, Stores, and Prepaid Items	9200			
Fixed Assets (CA 9300)	931	120,942		
Less Accumulated Depreciation	932	93,453		
TOTAL ASSETS	909	1,003,371		
LIABILITIES				
Current Liabilities and Deferred Revenue (CA 9510):				
Accounts Payable	951	-283,469		
Due to Other Funds	952	293,892		
Temporary Loans	954			
Current Portion of Long-Term Debt	955			
Deferred Revenues	956	-3,547		
Long-Term Liabilities	9560			
TOTAL LIABILITIES	968	6,876		
FUND EQUITY				
Restricted Fund Balance	9710			
Reserved Fund Balance	9730	-273,918		
Designated Fund Balance	9750	996,495		
Uncommitted Fund Balance	9790			
Investment in General Fixed Assets	9800			
TOTAL FUND EQUITY	990	722,577		
TOTAL LIABILITIES AND FUND EQUITY	991	729,453		

CALIFORNIA COMMUNITY COLLEGES
Annual Financial and Budget Report

Fiduciary Funds Group
Trust Funds

- 70 Associated Students Trust Fund
- 71 Scholarship and Loan Trust Fund
- 72 Student Representation Fee Trust Fund
- 73 Investment Trust Fund
- 74 Student Body Center Fee Trust Fund
- 75 Deferred Compensation Trust Fund
- 76 Other Trust Funds

For Year Ended June 30, 2009

COMBINED BALANCE SHEET
For Year Ended June 30, 2009

Description	State Use Only (EDP)	FIDUCIARY FUNDS				Other Trust
		71 Associated Students Trust Fund	73 Student Body Center Fee Trust	74 Student Financial Aid Trust	75 Scholarship & Loan Trust	
ASSETS						
Cash, Investments, and Receivables (CA 9100):						
Cash:						
Awaiting Deposit and in Banks	935					
In County Treasury	936	135,587	870,100	92,954	143,859	173,738
Cash With Fiscal Agent	937					
Revolving Cash Accounts	938					
Investments (at cost)	939		500			15,786
Accounts Receivable	940	1,943	29,525	370,988	1,567	93
Due from Other Funds	941	18,035	4,005		29	44,395
Student Loans Receivable	942					
Inventories, Stores, and Prepaid Items	943					
Fixed Assets (CA 9300)	947					
TOTAL ASSETS	949	155,565	904,130	463,942	145,455	234,012
LIABILITIES						
Current Liabilities and Deferred Revenue (CA 9510):						
Accounts Payable	961	1,480		463,942	8,665	5,014
Due to Other Funds	962	1,124			2,069	
Temporary Loans	963					
Current Portion of Long-Term Debt	964					
Deferred Revenues	965	5,540	54,588			
Long-Term Liabilities	956					
TOTAL LIABILITIES	969	5,184	54,588	463,942	10,734	5,014
FUND EQUITY						
Restricted Fund Balance	9710					
Reserved Fund Balance	9730					
Designated Fund Balance	9750	145,197	794,954		123,987	223,984
Uncommitted Fund Balance	9790					
Investments in General Fixed Assets	980					
TOTAL FUND EQUITY	989	145,197	794,954		123,987	223,984
TOTAL LIABILITIES AND FUND EQUITY	992	150,381	849,542	463,942	134,721	228,998

If there are more than five funds, make another page.

District: Solano

CCFS-311

Analysis of Compliance With ECS 84362

Preparer: Susan Rinne

	EDP #	STEP #	
1. Total General Fund Expenditures [From Page 1, EDP 501, Fund 10, Col 1.]		1	57,312,670
2. Restricted General Fund Expenditures [From Page 1, EDP 501, Fund 12, Col 1.]		2	6,222,556
3. Unrestricted General Fund [From CCFS 311 Page 1, EDP 501, Fund 11, Col 1.]		3	51,090,114
4. Excluded Activities		4	2,632,511
AC 6800 Community Services	724,444		
AC 6900 Ancillary Services	271,394		
AC 7000 Auxiliary Operations	229,118		
AC 7100 Physical Property & Acquisitions	53,870		
ACT 39xx Retiree Benefits	1,353,685		
5. Exclude Lottery Funds Expended		5	1,039,496
6. Exclude AC 64XX Student Transportation ** & Student Health Services above Fees		6	
7. Exclude Rents & Leases; Capital Outlay Except Equipment--Replacement ***		7	665,650
8. Total Exclusions	469	8	4,337,657
9. Current Expense of Education	470, Col 2	9	46,752,457
10. Exclude Non-Instructional Salaries		10	11,717,360
Col 2 EDP 407 + 408 + 411 + 416			29,818,954
Col 1 EDP 407 +416			(18,101,594)
11. Exclude Non-Instructional Benefits		11	4,831,422
Col 2 EDP 435 + 449			9,177,201
Col 1 EDP 429			(4,345,779)
12. Exclude Supplies & Operating Expenses***		12	6,171,654
Col 2 EDP 435 + 449			8,787,970
ISA E College, & Instructional PSA Col 1 EDP 449			(1,576,820)
Lottery Excluded above			(1,039,496)
13. Exclude Equipment--Replacement		13	7,828
14. Subtotal nonSCI	475	14	22,728,264
15. Salaries of Classroom Instructors	470, Col 1	15	24,024,193
16. Percentage of CEE [Box 13 / Box 7].	471	16	51.39%
17. 50% of Current Expense of Education	472	17	23,376,229
18. Nonexempted Deficiency from Second Preceding FY	473	18	
19. Amount Required to Be Spent for SCI (EDP 472 + 473)	474	19	23,376,229

*District match for Restricted and Categorical Programs and Grants is included in CEE.

**Student Transportation & mandated Student Health Services are nonCEE.

*** OC 5000 Rents & Leases, and all OC 6000 except Equipment Replacement are nonCEE.

Some items may be excludable for more than one reason. Do not duplicate exclusion.

**GASB 45
Annual Survey
2008-09**

Community College District

1. Does your district have OPEB "retiree benefits" liabilities?

2. What is the date of the last actuarial study of your district's OPEB liabilities?

3. If an actuarial study has NOT been completed, when will you engage an actuary to do a study on your district's OPEB liabilities?

4. What was your district's TOTAL liability at the time of the latest study?
\$

5. How much of the TOTAL liability has been set aside in:

- The General Fund \$
- A separate fund \$
- An irrevocable trust \$

6. What is your Annual Required Contribution (ARC)? \$

7. How much of your ARC did you expend in the current year? \$

Solano Community College RDA Revenue Summary:

Solano Community College recently hired an outside agency to conduct a report on the Redevelopment Revenues for our District. The study has been recently completed; the District is in the process of updating the financial records to reflect the findings of the study. The report indicated that the AB1290 payments which were reported by/to the Chancellors office from 2003-04 to 2007-08 are overstated on the AB 1389 reports by a total of \$18,719 for specific redevelopment agencies/project areas.

The following are the RDA and years overstated

Fairfield RDA – Regional Center Project

2003-04	\$3,161
2004-05	\$4,121
2005-06	\$7,259

Fairfield RDA – North Texas Project

2003-04	\$2,442
2005-06	\$ 182

City of Vacaville Community Development

2003-04	\$55
---------	------

City of Vallejo Waterfront Project

2006-07	\$351
---------	-------

City of Vallejo – Marina Vista

2006-07	\$1,148
---------	---------

It also concluded that the district will need to reclassify amounts totaling \$47,801, from the Capital Projects fund to the General fund for the periods of 2003-04 through 2007-08, as the redevelopment dollars were not reported properly in those years in the General Fund.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: ADMINISTRATIVE RELIEF FOR STUDENT SERVICES
CATEGORICAL PROGRAMS
REQUESTED ACTION: INFORMATION

SUMMARY:

Categorical Flexibility—Assembly Bill X4 2

In order to help districts manage the deep cuts described above, AB X4 2 (the education budget trailer bill) provides categorical flexibility for districts for some categorical programs; these are highlighted in the shaded area of Attachment 1. A summary of the categorical flexibility language is as follows:

- Districts are allowed to redirect funds from any of the categorical programs in the shaded area to support any other categorical program funded in the state budget.
- Before exercising this flexibility, districts are required to discuss the redirection of funds at a regularly scheduled public meeting and take testimony from the public.
- Districts exercising this funding flexibility are relieved of all state statutory, regulatory, and provisional requirements associated with the twelve programs contained in the flexibility category.

CONTINUED ON NEXT PAGE

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lisa J. Waits, Ed.D.
Vice President, Student Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

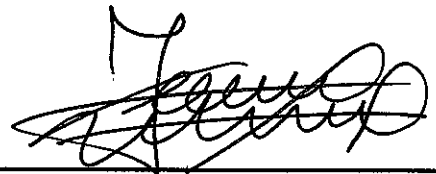
ADDRESS

(707) 864-7102

TELEPHONE NUMBER

Student Services
ORGANIZATION

October 9, 2009
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: ADMINISTRATIVE RELIEF FOR STUDENT SERVICES
CATEGORICAL PROGRAMS**

REQUESTED ACTION: INFORMATION

SUMMARY:

CONTINUED FROM PREVIOUS PAGE

- For categorical programs in the flexibility category, funding allocations for each district are set at the same amount received by the district in 2008-09, less the 2009-10 cut.

This allocation methodology, as well as the flexibility noted above, is locked in through 2012-13. The complete categorical flexibility language from AB X4 2 is provided in Attachment 2.

Administration is recommending that it transfer \$227,809 from Matriculation into the DSP funds for the 2009-10 fiscal year. This is possible, in part, because of the 2008-09 carry-over funds. FABPAC agreed with this recommendation at its October 7, 2009 meeting.

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

1102 Q STREET

SACRAMENTO, CA 95811-6549

(916) 445-8752

<http://www.cccco.edu>

August 26, 2009

TO: Chief Executive Officers, Chief Business Officers, Chief Student Services Officers, Chief Instructional Officers

FROM: Erik Skinner, Vice Chancellor, College Finance and Facilities Planning and Linda Michalowski, Vice Chancellor, Student Services and Special Programs

SUBJECT: 2009-10 Categorical Program Guidance Memorandum

In response to California's fiscal crisis, Governor Schwarzenegger signed into law major revisions to the *2009-10 State Budget* on July 28, 2009. For the California Community Colleges (CCC) these revisions imposed deep funding cuts and made significant policy changes in order to provide districts with greater flexibility to manage the funding reductions. This memo provides clarification and guidance for districts in regard to categorical programs.

Categorical Budget Cuts—Assembly Bill X4 1

Assembly Bill X4 1 revises the *2009-10 Budget Act* and makes substantial cuts to most community college categorical programs. AB X4 1 exempts two programs from cuts (1% increase to Student Financial Aid Administration and no cut to Foster and Kinship Care Education), fully eliminates one program (Physical Plant/Instructional Equipment), and makes a range of cuts to the other categorical programs.

In the revised Budget Act, categorical funding allocations are drawn from both state and federal funding. The federal funds, provided from American Recovery and Reinvestment Act State Stabilization (ARRA) monies, are assumed to total \$130 million, resulting in program cuts of 15 to 32%. However, the ARRA allocations are only estimates at this time, and it is unclear what the final dollar amount of federal funds will be. The accompanying table, Attachment 1, lists all

CCC categorical programs and shows the breakout of the ARRA and state funds that total to the AB X4 1 amounts.

Please note that any shortfall in ARRA funds will be prorated across the ARRA allocations shown in Attachment 1. Due to uncertainty about the level of ARRA funding available, the August Advance Apportionment certification for each program is based on state funds only. These figures should not be relied upon to determine 2009-10 funding levels, as they reflect cuts that are deeper than we believe will ultimately be the case given the availability of ARRA funds. It should further be noted, however, that ARRA funds are expected to be one-time and will not be available for 2010-11. Once we know the final federal allocation, we will recertify each program's 2009-10 allocation as part of a September/October Advance Apportionment.

Categorical Flexibility—Assembly Bill X4 2

In order to help districts manage the deep cuts described above, AB X4 2 (the education budget trailer bill) provides categorical flexibility for districts for some categorical programs; these are highlighted in the shaded area of Attachment 1. A summary of the categorical flexibility language is as follows:

- Districts are allowed to redirect funds from any of the categorical programs in the shaded area to support any other categorical program funded in the state budget.
- Before exercising this flexibility, districts are required to discuss the redirection of funds at a regularly scheduled public meeting and take testimony from the public.
- Districts exercising this funding flexibility are relieved of all state statutory, regulatory, and provisional requirements associated with the twelve programs contained in the flexibility category.
- For categorical programs in the flexibility category, funding allocations for each district are set at the same amount received by the district in 2008-09, less the 2009-10 cut.

This allocation methodology, as well as the flexibility noted above, is locked in through 2012-13. The complete categorical flexibility language from AB X4 2 is provided in Attachment 2.

Pending Cleanup Legislation

Please be advised that at the time this item was written, it appears that a cleanup bill will be introduced to remove ambiguity regarding the categorical funding allocations and flexibility provisions. The cleanup legislation will likely address the following issues:

- Identify in statute the specific allocations of state and ARRA funds to each categorical program.

- Exempt from the flexibility provisions funding directed to statewide and regional functions in the following programs: Transfer and Articulation; Economic and Workforce Development; and Academic Senate.
- Specify that SB 70 CTE funding is not subject to the flexibility provisions.

Frequently Asked Questions

Q1: When will the final ARRA funding allocations be known?

A1: The California Department of Finance is in charge of making the calculation. We understand that they are in the process of doing so at this time. We will provide further information on these funding levels as soon as it is available.

Q2: What does it mean for programs in the flexibility category to be “deemed in compliance” with statutory, regulatory, and provisional requirements?

A2: If a district chooses to exercise its authority to move funds from programs in the flexibility category, then the district will be relieved of responsibility to comply with any state statutes or regulations governing the program from which the funds are being moved and for all other programs in the flexibility category. However, any funds that are not formally moved out of a program must be used for that program’s stated purpose. For example, if a district moves half its Apprenticeship funds to another categorical program and retains the other half for Apprenticeship, then the funds that remain in Apprenticeship must be spent on apprenticeship training. Districts that use flexibility will be required to report to the Chancellor’s Office the amount of funds transferred from each program and where the funds were transferred. The Chancellor’s Office will then use this information to report to the Legislature, per the trailer bill reporting requirements, about how these funds were used. The Chancellor’s Office will provide appropriate reporting forms to districts in the near future in order to collect this information.

Q3: In order to be relieved of state statutory, regulatory, and provisional requirements, are we required to take separate actions for each of the twelve categorical programs?

A3: No, transferring funds from any one of the categorical programs will result in the district being deemed in compliance for all twelve programs.

Q4: Can we use the flexibility provided to transfer funds out of a categorical program and into the district’s General Fund?

A4: No, the language is clear that funds can only be transferred into other categorical programs included in the state budget.

Q5: Can a district take a single action to move funds out of a program for all four years or is annual action required?

A5: Because funds are appropriated for each categorical program on an annual basis, the district would need to take public action each year to transfer funds.

Q6: What are the requirements for the public hearing?

A6: Because the law references "a regularly scheduled open public hearing," a properly noticed open meeting of the local board of trustees would meet the requirement, provided there is an opportunity for public comment on the item before action is taken. It is clear that the Legislature intended that any fund transfers be appropriately sunshined.

Q7: Is there any regulatory flexibility with regard to programs that are not in the flexibility category?

A7: Not at this time. Except for the 12 programs included in the flexibility category, all current laws and regulations remain in effect. With specific regard to the student services categorical programs, the Chancellor's Office is reviewing its administrative guidelines to determine whether any sub-regulatory requirements can be lifted and administration streamlined. Discussions to consider pursuing further administrative relief are planned.

Q8: How will allocations be determined for programs not included in the flexibility category?

A8: Each program (EOPS, CARE, CalWORKs and DSPS) is working within its advisory structures to determine how the budget cuts should affect normal allocation formulas. More information will be forthcoming.

Q9: If a district chooses to backfill cuts to any categorical program with district general funds, will the district be locked into a higher maintenance of effort obligation in future years?

A9: No. The maintenance of effort requirements are somewhat different for each categorical program and so there will need to be follow-up guidance specific to each program. This guidance will reflect the intent of the Chancellor's Office to enable districts to use district general fund resources to temporarily backfill cuts to categorical programs without having an impact on districts' future maintenance of effort requirements.

Q10: Can districts spend 2008-09 funds that were carried over for 2009-10 expenses?

A10: Districts were given authority to carry over 2008-09 funds for specific categorical programs (EOPS, CARE, DSPS, Student Financial Aid Administration and Matriculation) until September 30, 2009. All 2008-09 funds must be spent by that date. To the extent the 2008-09 funds are able to pay salaries or other expenses that would otherwise have to be paid from 2009-10 funds, the carry-over funds may help districts manage their 2009-10 funding cuts. However, districts should ensure that the 2008-09 funds are fully expended by the September 30, 2009 deadline.

Q11: If a district transfers funds from one categorical program into another categorical program that is not in the flexibility category, do the transferred funds have to be spent in accordance with the existing rules for the receiving program?

A11: Yes.

Q12: Can a district use funds transferred from one categorical program to meet its match requirement for another categorical program?

A12: No. Districts are required to match categorical funds with general or non-state funds. Since the flexibility provisions only allow selected categorical funds to be transferred to other categorical programs, these transferred funds cannot be used as a match in lieu of district general funds.

Attachment 1: California Community Colleges - Categorical Funding*

2009-10				
	Budget Act AB X4 1	ARRA Federal Funds (est.)	State General Funds	Flexibility Allowed
Categorical Programs				
Student Financial Aid Administration	52,884,000		52,884,000	No
Foster Care Education Program	5,254,000		5,254,000	No
Fund for Student Success	5,262,820	1,470,219	3,792,601	No
CalWORKs	37,043,000	10,348,318	26,694,682	No
Student Success Initiative - Basic Skills	27,804,000	7,767,315	20,036,685	No
Nursing Support Disabled	18,564,000	5,186,032	13,377,968	No
Students	96,057,240	26,834,514	69,222,726	No
Extended Opportunity Programs & Services	89,188,000	24,915,526	64,272,474	No
Cooperative Agencies Resources for Education	12,949,400	3,617,539	9,331,861	No
Telecom & Technology Services	21,217,380	5,927,279	15,290,101	No
<i>Academic Senate</i>	<i>317,560</i>	<i>88,713</i>	<i>228,847</i>	<i>Yes</i>
<i>Childcare Tax Bail-Out</i>	<i>4,648,480</i>	<i>1,298,598</i>	<i>3,349,882</i>	<i>Yes</i>
<i>Equal Employment Opportunity</i>	<i>1,187,960</i>	<i>331,868</i>	<i>856,092</i>	<i>Yes</i>
<i>Economic Development</i>	<i>31,817,200</i>	<i>8,888,441</i>	<i>22,928,759</i>	<i>Yes</i>
<i>Apprenticeship</i>	<i>9,955,880</i>	<i>2,781,271</i>	<i>7,174,609</i>	<i>Yes</i>
<i>Part-time Faculty Office Hours</i>	<i>4,876,960</i>	<i>1,362,426</i>	<i>3,514,534</i>	<i>Yes</i>
<i>Part-time Faculty Health Insurance</i>	<i>680,000</i>	<i>189,965</i>	<i>490,035</i>	<i>Yes</i>
<i>Part-time Faculty Compensation</i>	<i>34,563,040</i>	<i>9,655,518</i>	<i>24,907,522</i>	<i>Yes</i>
<i>Transfer Education and Articulation</i>	<i>968,320</i>	<i>270,510</i>	<i>697,810</i>	<i>Yes</i>
<i>Matriculation - credit</i>	<i>55,231,760</i>	<i>15,429,524</i>	<i>39,802,236</i>	<i>Yes</i>
<i>Matriculation - non-credit</i>	<i>13,017,000</i>	<i>3,636,424</i>	<i>9,380,576</i>	<i>Yes</i>
<i>Physical Plant and Instructional Support</i>				<i>Yes</i>
Career Technical Education**	48,000,000		48,000,000	No
Subtotal Categorical	571,488,000	130,000,000	441,488,000	

*Unresolved issues: 1) specific allocations of ARRA and state funds to each categorical program; 2) status of statewide and regional projects; and 3) status of SB 70 CTE funding.

** Reflects a shift in SB 1133 (2006 Prop. 98 Settlement Funds) to Budget Act

Flexibility provision applied to categorical programs in shaded area of table and allows funds to be moved from these programs into any categorical program. Categorical programs under flexibility rules lock-in 2008-09 district allocation level, less the 2009-10 and any future cut, through 2012-13.

Attachment 2: Excerpt From Assembly Bill X4 2

SEC. 32. Section 84043 is added to the Education Code, to read:

84043. (a) (1) Notwithstanding any other provision of law, and unless otherwise prohibited under federal law, for the 2009–10 to 2012–13 fiscal years, inclusive, community college districts may use funding received, pursuant to subdivision (b), from any of the programs listed in paragraph (2) that are contained in Item 6870-101-0001 of Section 2.00 of the annual Budget Act, for the purposes of any of the programs contained in Schedule(2) and Schedules (4) to (23), inclusive, of Item 6870-101-0001 of Section 2.00 of the Budget Act of 2009.

- (2)
- (A) Apprenticeship.
 - (B) Matriculation.
 - (C) Academic Senate for the Community Colleges.
 - (D) Equal Employment Opportunity.
 - (E) Part-time Faculty Health Insurance.
 - (F) Part-time Faculty Compensation.
 - (G) Part-time Faculty Office Hours.
 - (H) Economic Development.
 - (I) Transfer Education and Articulation.
 - (J) Physical Plant and Instructional Support.
 - (K) Career Technical Education.
 - (L) Campus Childcare Tax Bailout.

(b) For the 2009–10 to 2012–13 fiscal years, inclusive, the chancellor shall apportion from the amounts provided in the annual Budget Act for the programs enumerated in paragraph (2) of subdivision (a), an amount to a community college district, based on the same relative proportion that the district received in the 2008–09 fiscal year for the programs enumerated in paragraph (2) of subdivision (a). The amounts allocated shall be adjusted for any greater or lesser amount appropriated for the items enumerated in paragraph (2) of subdivision (a).

(c) (1) This section does not obligate the state to refund or repay reductions made pursuant to this section. A decision by a district to reduce funding pursuant to this section for a state-mandated local program shall constitute a waiver of the subvention of funds that the district is otherwise entitled to pursuant to Section 6 of Article XIII B of the California Constitution on the amount so reduced.

(2) If a community college district elects to use funding received pursuant to subdivision (b) in the manner authorized pursuant to subdivision (a), the governing board of the district shall, at a regularly scheduled open public hearing, take testimony from the public, discuss, and shall approve or disapprove the proposed use of funding.

(3) (A) If a community college district elects to use funding received pursuant to subdivision (b) in the manner authorized pursuant to subdivision (a), the district shall continue to report the expenditures pursuant to this section by using the appropriate codes to indicate the activities for which these funds were expended using the existing standard reporting process as determined by the chancellor.

(B) The chancellor shall collect the information in subparagraph (A) and shall provide that information to the Department of Finance and to the appropriate policy and budget committees of the Legislature on or before April 15, 2010, and annually thereafter by April 15 of each year, through 2014.

(d) For the 2009–10 to 2012–13 fiscal years, inclusive, community college districts that elect to use funding in the manner authorized pursuant to subdivision (a) shall be deemed to be in compliance with the program and funding requirements contained in statutory, regulatory, and provisional language, associated with the programs enumerated in subdivision (a).



TO: FABPAC Members
FROM: Lisa Waits, VP Student Services
DATE: October 7, 2009
SUBJECT: October 23, 2009 Board Agenda Item to Transfer of Student Services
Categorical Funds per Chancellor Office 2009-10 Categorical Program
Guidance Memorandum of August 26, 2009

At the October 21, 2009 Board of Trustees meeting, the board will be asked to take public testimony, discuss and approve or disapprove the proposed use of transferring \$227,809 of Matriculation funds into the DSP accounts. For the 2009-10 fiscal year through the 2012-13 fiscal years, Matriculation is considered a flexible categorical program; DSP, CalWORKs/TANF, EOPS/CARE are non-flexible categorical programs. This memo is only addressing the Student Services categorical funds; however, transferring Matriculation funds does deem the additional flexible categorical programs to be in program compliance (see attached list from Chancellor's office).

This transfer is allowed under Assembly Bill X4 2 which added to section 84043 of the Education Code provisions for how the transfer could occur. See attached the complete memorandum from the Chancellor's office dated August 26, 2009 which contains Frequently Asked Questions (FAQs) as well as an excerpt from Assembly Bill X4 2.

This \$227,809 transfer from Matriculation funds into DSP is possible because there were 2008-09 Matriculation carry-over dollars in the same amount. These carry over funds paid Matriculation expenses for the first quarter of the 2009-10 fiscal year and frees up the Matriculation 2009-10 funds to be transferred to support the current staffing levels in DSP.

With the use of the \$227,809 Matriculation carry over funds and the DSP carry over funds of \$29,077, the College still needs to identify -178,663.62 to keep the categorical program staffing levels whole for the 2009 – 10 fiscal year.

As it is highly unlikely that there will be any carry-over funds from the 2009-10 fiscal year, therefore the 2010-11, 2011-12, and 2012-13 fiscal year categorical cuts will need to include additional cuts of \$256,856 at minimum. Additionally, there will need to be cuts in these funds over the next three years to pay for all staff steps and columns, and the elimination of the 25% of ARRA funds used in the 2009/10 fiscal year, or \$152,269.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: EDUCATION AND TRAINING PROGRAM FOR THE
TRAVIS FIREFIGHTERS**

REQUESTED ACTION: INFORMATION

SUMMARY:

Solano Community College District Contract Education will provide an Emergency Medical Technician (EMT) Basic course for Travis Firefighters. This item is being presented to the Governing Board for information.

The District will provide one hundred and sixty-five (165) hours of instruction/training leading to EMT Certification for up to fifteen (15) Travis Firefighters. Training will be held at Travis Air Force Base from October 26 through December 17, 2009.

Students/Firefighters will use their Air Force Tuition Assistance to individually pay for their instruction. Each student will compensate the District for all educational services, rendered at a flat rate of \$2,400.00 per student, for a total of up to \$36,000.00. The fee includes program development, coordination, instruction, books and materials, evaluation, and Certificates of Completion.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Deborah Mann, Program Developer
Workforce and Economic Development
Contract Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7195

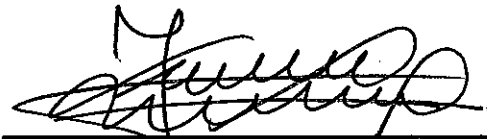
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

October 9, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



JOWEL C. LAGUERRE, Ph.D.
Superintendent/President

October 9, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**